



# Firefighter Transfers

## City of Saint Paul

The City of Saint Paul is currently accepting applications for Firefighter under our Civil Service transfer rule. Applicants must be currently employed in another jurisdiction as a Firefighter.

### **Timeline**

Résumés received after August 17, 2007 will be considered for future academies (the next tentatively Spring 2008).

### **Salary Information**

Salary Range (annual): approximately \$48,000 - \$60,000

Specific salary will be determined at the time of hire, based on experience and qualifications.

### **Requirements**

- Currently employed as a Firefighter (or higher fire department rank) by a public agency having a merit system.
- Currently certified in Minnesota or Nationally Registered as a Paramedic. Must maintain Paramedic certification for at least seven years as a condition of employment.
- At least 18 years old.
- Possess high school diploma or G.E.D.
- Possess a valid Minnesota Class D driver's license or equivalent out-of-state license. The license must have no suspensions or revocations for driving-related offenses within the two year period prior to the date of appointment. Suspensions for parking-related offenses are excluded.

### **How To Apply**

Submit (1) a résumé, (2) a legible photocopy of MN or National Registry Paramedic certification to Human Resources via one of the following:

- Email to [jobs@stpaul.gov](mailto:jobs@stpaul.gov)
- Fax to 651-292-7656
- Mail or in person to Office of Human Resources, 400 City Hall Annex, 25 W. 4<sup>th</sup> St., Saint Paul, MN 55102

### **SELECTION INFORMATION**

The City of Saint Paul will be utilizing a transfer rule to fill these positions. Selected applicants will be notified when and where to appear for an oral interview. Selected applicants must pass a physical skills demonstration, a medical exam (including drug and alcohol screening), psychological exam and extensive background check prior to hiring. New hires must successfully complete all physical training requirements, a modified Fire Academy, Joint Apprenticeship Training Committee (JATC) requirements, and any other requirements of the Training Division, as well as successful completion of a one-year probationary period from the date of employment.

### **JOB DESCRIPTION**

The complete job description, including competencies, can be found online at [www.stpaul.gov/depts/humres/jobclass](http://www.stpaul.gov/depts/humres/jobclass), or in the Human Resources Department. All competencies in the job description are considered essential functions.